



ST. JOSEPH'S PRIMARY SCHOOL, QUEENS PARK

SCHOOL BOARD

Minutes of Annual Community Meeting held on 18th November 2019

1. Opening of Meeting:

Meeting opened at 7pm with a prayer by St. Joseph's school community.

2. Present:

57 attendees as per attendance register.

3. Apologies:

Bruna Fiorentino, Helen Petch, Christine Pittman, Jackie Connelly, Andrea Handcock, Emma Dike, Evic Bien, Fr. Peter Stiglich, Jenny Palermo, Mike Saunders and Ricky Swan.

4. Confirmation of Minutes of last ACM Meeting on 19th November 2018:

Minutes were circulated to the school community on the school website in Term 1 2019.

Accepted: Laura Giovinazzo

Seconded: Mary Waikari

5. Chairperson's Report:

Good evening everyone and welcome to the 2019 Annual Community Meeting of St Joseph's School. My name is Elisa Rangitoheriri and I once again have the honour of being the Chairperson of the School Board. On behalf of the School Board, I thank you for attending tonight and for your support of our school community.

The role of the School Board is very diverse, but it's main role is to ensure the sound management of our school's finances. The School Board supports Principal and our teachers by ensuring the availability of the best possible resources for the development of our students.

We have had another successful year here at St Joseph's School where the School Board has worked very closely with John Rose on several matters. Our joint focus is always seeking ways to improve and benefit the school, and on behalf of the Board I thank John for his continued effort and support.

The school Board has worked on several projects this year and they include the following:

- Interactive data projectors for PP-Year 6
- Shade sails on the grassy hills
- Installation of solar panels

- Large data projector for the undercover area along with new corrugated sheeting in our school colours
- Limestone garden surrounds outside the ground level classrooms
- Additional external whiteboards for outside learning

Another project undertaken this year was the transformation of the old OSH Club room. OSH club was moved to the Parish Hall, and the area was renovated into a dedicated science and art classroom. This has greatly benefited our students and I hope you have all heard some exciting science stories and seen some of the fantastic art work that has been produced in that room! Along with that renovation, the existing OSH Club toilets were transformed into a reading recovery room where students can benefit from 1 on 1 reading tuition.

During this year, Ms. Celeste Della Posta, our Principal John Rose and Mar Chad Beins from St Norbert College, along with the assistance and approval of the School Board, have been working on introducing a music program for our Year 5 students. I'm excited to announce that this unique and innovative program will be implemented next year and continue for at least the next three years. Extensive research was considered regarding the positive impact that learning a musical instrument can have on a child's education. We plan to offer Year 5 students the opportunity to learn the trombone, saxophone, flute, clarinet or trumpet on a weekly basis in groups of three students to one tutor throughout the year. Sessions will be held in the Coolock Centre on a rotating basis. This will be heavily subsidised by the school and only require a minimal annual contribution of \$50 from year 5 parents.

I take this opportunity to thank St Norbert College on behalf of the School Board for their unwavering support of our school and in particular their help with implementing this music program. Thanks also to the year 5 teachers for their enthusiasm to bring this program in next year. It won't be without the odd challenge, but we believe the benefits to the children will be immense.

The P&F continue to strive to raise money for our school and provide community events like the Parent Hub and Family night. This year it has been great to see some new initiatives and fresh ideas. On behalf of the School Board I would like to thank Cathy and the P&F team for all the work they do for our school.

My sincere thanks to all members of the school Board who have been a wonderful support to myself and John - Sylvia Matchado (secretary), Mike Saunders (treasurer), Cathy Turner (P&F representative), Laura Giovinazzo and Father Peter (our Parish representatives), Scott Shepherd, Jacob Delfos, Mary Waikari and also Kaye Savage Morton, Mary Coates, Ann Marie Hoyne and Bec Bowen who all attended meetings.

Tonight's ACM is Scott's last as a member of the Board and on behalf of everyone I would like to thank Scott for his valuable contribution over the past four years. Scott, we will miss your sense of humour and endless sports banter at our meetings! Thank you for making our meetings a little more interesting!

As the end of the year and Christmas rapidly approach, I wish you all a safe and happy break. I sincerely thank our staff, students and community for another great year at St Josephs. You all contribute to the school's success and community spirit. To the teachers -We recognise and greatly appreciate all of your efforts, both during and outside of school hours. Your dedication to our children is second to none. On behalf of the parents, thank you all.

I would once again like to thank you for your attendance tonight and wish you all a safe and Merry Christmas.

Thank you
Elisa Rangitoheriri

6. Principal's Report:

I would like to say thanks to our whole school community for another productive and beneficial year. I am looking forward to the opportunity to continue to develop the students of St Joseph's spiritually, intellectually, emotionally, socially and physically. I would like to thank Fr Peter for his spiritual leadership. This school is very fortunate we have a Priest who is active and visible for the students. I hope families realise the positive impact of having an active priest can have on a school community. Thank you, Fr Peter. This year in honour of Fr Peter who has given over forty years' service to the Queens Park Norbertian community we will be announcing the inaugural recipient of the Fr Peter Joseph Stiglich Award after the Thanksgiving Mass for a staff member that has gone above and beyond in 2019. This award will be voted on by the current staff of St Joseph's.

I would like to say thanks to our leadership team which in 2019 has been diverse but extremely supportive, challenging and cohesive. Thanks to Kaye, Bec, Annemarie and Mary for your expertise and wisdom, it has been greatly appreciated by all the staff. Next Year St Joseph's will be trialing three Assistant Principals for two years. Kaye will Assistant Principal of Religious Education, Bec will be Assistant Principal Curriculum PK – Year Two and Mary will be Assistant Principal Curriculum Year Three – Year Six. I am looking forward to working with this exciting team for the betterment of all students at St Joseph's.

To the whole staff of St Joseph's, I said this last year but I am still amazed at the positive staff culture of St Joseph's. It is a great place to work and I am privileged to work with you all. Your commitment to your vocation is inspiring and makes it so enjoyable coming to work each and every day. We are blessed to say St Joseph's is our school. Please join with me in thanking our staff.

Again in 2019 St Joseph's performed above the national average in all 10 assessed areas in NAPLAN in Year Three and Five. Our data was excellent and not only our achievement but the progression of students was pleasing. It was rewarding to see over all ten assessments St Joseph's averaged only 5.8% of all students in the bottom 20% and 30.4% of our students in the top 20%. The whole St Joseph community should be proud of this data.

	Top 20%	Middle 60%	Bottom 20%
Yr 3 G & P	22	72	5
Yr 5 G & P	38	54	8
			1
Yr 3 Num	21	74	5
Yr 5 Num	35	59	6
			1
Yr 3 Read	19	76	5
Yr 5 Read	30	65	5
			1
Yr 3 Spell	52	40	9
Yr 5 Spell	37	59	5
			1
Yr 3 Writ	28	67	5
Yr 5 Writ	22	73	5
Average	30.4%	63.8%	5.8%

A new initiative that the School Board have supported will be our music/band program for all Year Five students in 2020. All students will learn a wind instrument. This is an exciting project which will be rewarding to see this program develop in future years.

Throughout 2018 and 2019 we have continued the development of our personalised learning environments which support a range of needs of our students. I like seeing the engagement and the independence these learning environments enhance. Ronan Kelly worked as Assistant Principal at St Joseph for three years and I am pleased to announce he has been appointed Principal at St Mary's, Boyup Brook. Thanks, Ronan, for your vibrant service, good sense of humour and knowledge of each student's name. Melissa Stamp has worked at St Joseph for four years. This year she has had twelve months off to travel. Melissa has a great knowledge of the students and particularly assists students who are struggling socially. We wish Melissa all the best for her future endeavours. Lindsay Ryan has worked at St Joseph in a variety of roles but mainly working in 5G. Lindsay has a great curriculum knowledge and a very good sense of fairness that will be missed. Lindsay we wish you all the best in spending more time with the family business. Thanks to Caiden Menezes who has worked as the School Chaplain this year. I am pleased to announce

Caiden will be teaching at St Munchin's in 2020. All the best for your teaching career Caiden. Please join with me in thanking our departing staff.

Our teachers for 2020 will be

Pre-Kindy – Miss Celeste Della Posta

Kindy – Mrs. Helen Petch & Mrs. Danielle Scott

Pre-Primary – Mrs. Andrea Lewis & Miss Samantha Inkster

Year 1 – Miss Olivia Palermo & Mrs. Rebecca Bowen/Miss Amy Williams

Year 2 – Miss Danielle Devereux & Mrs. Katrina Malcolm

Year 3 – Mrs. Tania Valenti & Mrs. Fran Drummond - Hay

Year 4 – Mrs. Aoife Cooksley /Mrs. Rose McGrath & Mrs. Judyline Vales de Menezes/
Mrs. Melissa Edmonds

Year 5 – Miss Mary Coates /Mrs. Anna Tarle & Miss Emma Reid

Year 6 - Mrs. Kaye Savage Morton /Mrs. Jackie Connelly & Mr. Jamie Burns

Literacy Coordinator and Reading Recovery Teacher -Mrs. Annemarie Hoyne

Physical Education– Mrs. Tennille Eoannidis

Performing Arts – Miss Celeste Della Posta

Italian – Mrs. Bruna Fiorentino

Learning Support – Mrs. Viv Ward/ Mrs. Gemma Tsang

Library - Mrs. Dorothy Rodrigues

Art - Mrs. Rose McGrath

Science – Mrs. Kerrie Cogger

We are still finalising our roles for all our committed educational assistants. I would like to thank our P & F for their vibrant work in continuing to develop a sense of community and fundraising activities. Thanks to Cathy, Wendy, Rikki, Evic and your sea of helpers that help make our P & F what it is.

To our School Board Fr Peter, Elisa, Mike, Sylvia, Scott, Jacob, Mary, Laura and Cathy. I have appreciated your support and wisdom throughout 2019. The School is in a good place financially due to previous and current Boards sound administration. Thanks to Georgia for accommodating all the changes with cash to accrual that has continued in 2019. In 2019 the School Board has been able to purchase and update resources throughout the school because of our strong financial position. We have

purchased 110 iPads and improved facilities throughout the school. I thank Scott for his thoughts, opinions and commitment to the School Board over the last four years. We wish you and your family all the best in 2020 and beyond. It is envisaged to have a small surplus budget in 2019.

In 2020 we are looking at further developing our digital technology skills across all Learning Areas and to further improve outcomes for our top end students as these haven't progressed as much as we would like in recent years.

To the students of St Joseph, it is our privilege to serve you. You are the reason we enjoy our jobs so much and we have enjoyed supporting you in 2019.

On behalf of the School community may you and your families rejoice in the birth of our Lord this Christmas.

7. Treasurer's Report:

2020 FEE CHANGES -TUITION

- Increased 3%, to \$1,152.00 per 1st child, per annum, for students from PP to Year 6 and \$692.00 per 1st child per annum for students in Kindy. This is below the recommended 6% increase from Catholic Education WA, there has been a 2.1% reduction in per capita funding from the WA State Government for 2020. Due to our strong enrolment numbers and careful financial management we have been able to minimise the tuition fee increase to 3%.
- The fee charging structure Catholic Education WA Guidelines :-
 - 1st Child 100% of Tuition Fee
 - 2nd Child 80% of Tuition Fee
 - 3rd Child 60% of Tuition Fee
 - 4th Child Free

BUILDING LEVY

- As per CEWA, Building Levy should be 20% of Tuition fees.
- Increased by \$6.00 to \$230.00 per family, per annum
- Increased by \$4.00 to \$138.00 per family per annum for families with children in Kindy only
- \$90.00 per family per annum if you hold a Health Care Card

These are in-line with Catholic Education WA guidelines

All these items have NOT increased in 2020			
		Term	Annual
Tuition Fee	3 Yr Kindy		\$2,574.00
Booklist per child	Kindy	\$8.50	\$34.00
	PP-Yr 6	\$17.00	\$68.00
Mathletics	Yr 1-6	\$10.50	\$42.00

Reading Eggs PP only	PP	\$4.75	\$19.00
Edudance	PP-4		\$25.00
	Yr 5-6		\$28.00
Swimming carnival (bus)	Yr 4-6		\$9.00
P&F Levy (per family)			\$20.00
Building Levy HCC		\$22.50	\$90.00
Student Insurance (per child)			\$4.00

All these items HAVE increased or are NEW***				
		Term	Annual	+ per yr
Tuition Fee	PP - Yr6	\$288.00	\$1,152.00	+\$32.00
	Kindy	\$173.00	\$692.00	+20.00
Amenities	Kindy	\$12.50	\$50.00	+\$4.00
	PP - Yr6	\$42.00	\$168.00	+\$6.00
Swimming (T3 & T4)	Yr1 - Yr6	\$42.50	\$85.00	+\$5.00
Building Levy (pr family)		\$57.50	\$230.00	+\$6.00
	Kindy only	\$34.50	\$138.00	+\$4.00
	HCC	\$22.50	\$90.00	No change
IT Fee 2020	Yr1- 4	\$12.50	\$50.00	+\$10.00

	Yr5 - 6	\$17.50	\$70.00	+\$10.00
Camp Yr 6 (T1 & T2)		\$150.00	\$300.00	+\$25.00
Music Band Program (Yr5 only) ***	Yr5	\$12.50	\$50.00	New charge

Fee Structure 2020 (Approximately 3%)							
	2018		2019		2020		Annual with HCC
	Per Term	Annual	Per Term	Annual	Per Term	Annual	
Tuition PP to Yr 6 (per Child)							
1st Child - 100%	\$275.00	\$1,100.00	\$280.00	\$1,120.00	\$288.00	\$1,152.00	\$300.00 \$75.00 x 4
2nd Child - 80%	\$220.00	\$880.00	\$224.00	\$896.00	\$230.00	\$920.00	\$240.00 \$60.00 x 4
3rd Child - 60%	\$165.00	\$660.00	\$168.00	\$672.00	\$173.00	\$692.00	\$180.00 \$45.00 x 4
4th Child - Free							
5th Child - Free							
Tuition Kindergarten (per Child)							
1st Child - 100%	\$138.00	\$552.00	\$138.00	\$552.00	\$173.00	\$692.00	\$300.00 \$75.00 x 4
2nd Child - 80%	\$111.00	\$444.00	\$134.00	\$536.00	\$138.00	\$552.00	\$240.00 \$60.00 x 4
3rd Child - 60%	\$83.00	\$332.00	\$101.00	\$404.00	\$104.00	\$416.00	\$180.00 \$45.00 x 4
4th Child - Free							
5th Child - Free							
3Year Old Kindergarten	77 sessions	\$2,541.00	78 sessions	\$2,574.00	79 sessions	\$2,574.00	\$33 p/ession \$66.00 p/week
Amenities Fee (per Child)							
Kindy (per Child)	\$11.50	\$46.00	\$11.50	\$46.00	\$12.50	\$50.00	
PP-6 (per Child)	\$40.50	\$162.00	\$40.50	\$162.00	\$42.00	\$168.00	
Book List Fee (per Child)							
Kindy (per Child)	\$8.50	\$34.00	\$8.50	\$34.00	\$8.50	\$34.00	
PP-6 (per Child)	\$17.00	\$68.00	\$17.00	\$68.00	\$17.00	\$68.00	
Mathletics (per child)							
Yr 1 - 6	\$10.50	\$42.00	\$10.50	\$42.00	PP-Yr 6 \$10.50	\$42.00	
PP Reading Eggs only							
PP	\$4.75	\$19.00	\$4.75	\$19.00			
Mangahigh Maths (per Child)							
Yr 1 - 6			\$5.00	\$5.00			
Educance (per Child)							
PP - 4	\$24.00	\$24.00	T2 \$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Yr 5 - 6	\$27.00	\$27.00	\$28.00	\$28.00	\$28.00	\$28.00	\$28.00
Swimming (per Child)							
Yr 1 - 6	\$37.50	\$75.00	T3 & T4 \$40.00	\$80.00	T3 & T4 \$42.50	\$85.00	
Swimming Carnival-Yr 4-6							
	\$9.00	\$9.00	T1 \$9.00	\$9.00	\$9.00	\$9.00	\$9.00
P&F Levy (per Family)							
	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Building Levy (per Family)							
	\$55.00	\$220.00	\$56.00	\$224.00	\$57.50	\$230.00	\$230.00
Building Levy (per Family) Kindy only							
			\$33.50	\$134.00	\$34.50	\$138.00	\$138.00
Building Levy HCC	\$22.50	\$90.00	\$22.50	\$90.00	\$22.50	\$90.00	\$90.00
IT Fee-2019 Yr 1 - 4		Year 5 & 6	\$10.00	\$40.00	\$12.50	\$50.00	
IT Fee-2019 Yr 5 - 6	\$10.00	\$40.00	\$15.00	\$60.00	\$17.50	\$70.00	
Camp-Yr 6 - Term 1 & 2	\$125.00	\$250.00	T1 & T2 \$137.50	\$275.00	T1 & T2 \$150.00	\$300.00	
Music Band Program-Yr 5 only					\$12.50	\$50.00	
Student Insurance (per Child)			\$4.00	\$4.00	\$4.00	\$4.00	

Budget Summary for 2020

Budget Operation	\$		Total
Recurrent Income	\$	5,777,450.00	
Capital Income	\$	90,260.00	
TOTAL INCOME			\$ 5,867,710.00
Recurrent Payments	\$	5,729,506.00	
Capital Payments	\$	89,084.00	
TOTAL PAYMENTS			\$ 5,818,590.00
ESTIMATED RESULT FOR 2019			\$ 49,120

Summary

- Tuition Fees increased by 3%
 - This is below the recommended 6% increase from Catholic Education WA
- Building Levy increased by \$6.00 in-line with Tuition Fees
- A number of items have not increased, items that have are due to contractor increases
- IT Fees have increased for Yr 1-4 and Yr 5-6
- Introduced Yr 5 Music Band Program
- Reviewed Fee Structure for 2020
- We anticipate a conservative surplus in 2020
- Overall the School's finances are in a healthy position

8. Confirmation of Board Membership:

Terms are expiring for Scott Shepherd and Sylvia Matchado. Sylvia Matchado was re-nominated for the position of Secretary and a nomination for Scott's position was received from Rich Weatherill.

The 2020 St Joseph's School Board consists of:

Elisa Rangitoheriri – Continuing from 2018
Michael Saunders – Continuing from 2018
Jacob Delfos – Continuing from 2018
Sylvia Matchado – Voted for further 2-year term
Mary Waikari – Continuing from 2018
Rich Weatherill – Voted for the first 2- year term

Ex Officio Members:

Fr Peter Joseph - Parish Priest
John Rose - Principal
Cathy Turner - P&F Representative
Laura Giovinazzo - Parish Representative

Congratulations to all of our 2020 Board Members.

9. Close of meeting:

The meeting closed at 7.35pm.